



GENERAL TERMS AND CONDITIONS

Definition

K.I.T. Group France Association & Conference Management, is the PCO (Professional Congress Organiser – PCO) (hereinafter referred to as K.I.T. Group France) of the Journées Francophones de Radiologie 2024 (hereinafter referred to as Organizer) to be held in Paris, France, 04 to 07 October 2024. The SFR (Société Française de Radiologie) has assigned K.I.T Group France as responsible for the registration, housing and sponsoring of the JFR 2024.

General Terms and Conditions – Registration

These general terms and conditions are valid for each attendee registered for the Conference. Any person, delegate, allied professional, student, media representative, speaker, or exhibitor may be considered an attendee.

Registration

The registration deadlines are as follows :

Early Bird Rate: Until 16 June 2024 23:59 CET

Standard Fee: From 17 June 2024 until 15 September 2024 23:59 CET

Late and Onsite registration : From 16 September 2024 to 07 October 2024

Only fully completed registrations will be accepted. The registration fee is based on the date of receipt of registration and payment in full in accordance with the deadlines mentioned above. **Should a deadline be missed, the next valid registration fee is applicable.** Registration will only be confirmed upon receipt of payment in full.

You can pay with bank transfer until 15 September 2024. After this date, your registration will be canceled if no proof of payment can be provided.

Should the maximum attendee capacity be reached, the organiser reserves the right to refuse any registration.

To be eligible to register for the Conference, attendees must be at least 18 years old. Attendees may be asked to present an official identity card stating their age. Accompanying persons and children are not allowed.

Congress registration fees include entry to all official Congress sessions, the exhibition and poster area . This registration fee also includes access to the entire virtual event platform including all areas.

The registration Exhibition only ("Green Badges") give access to the Exhibition only.

To benefit from a reduced fee, the participant should send a proof of her/his status to the Registration Department.

Group Registration

Registrations for more than 10 (ten) persons will be handled separately as a group booking. Please contact the Registration Department: jfr-registration@kit-group.org. The Registration Department shall not be held responsible for the double booking of an individual attendee or group made by another company or organisation. The deadline to make a group registration is on 05 September 2024.

The Registration Department will provide the group manager with information on how to communicate the names of their group members. Individual data of each group member such as first name, last name, individual email address and postal address must be provided.

Please note that group members will only be considered as fully registered once the requested personal details have been provided. If we do not receive the requested details, group members will not receive a certificate of attendance nor access to the virtual event platform. An individual email address is needed to provide login access.

Methods of payment

Payment is required at the time of registration. It should be made in EUR only, using one of the following methods:

1. Credit card (Visa, Master/Eurocard): Attendees should complete the relevant section of the registration form.

2. Bank transfer: Payment should be made in EUR to K.I.T. Group France :

Bank: CIC Crédit Industriel et Commercial

Account Holder: K.I.T. Group France

Account number: 00020032401

Bank code : 30066

BIC / S.W.I.F.T. : CMCIFRPP

IBAN: FR76 3006 6109 3300 0200 4970 115

Reference : please mention JFR2024, your name and your participant number.

Please note that all transfer costs shall be prepaid by the sender. Bank transfer payments are accepted until 15 September 2024.

Cheques are not accepted.

3. Institutional purchase orders (only upon request and validation by the Registration Department): bank transfer must be made in EURO (€) to K.I.T. Group France :

Bank: CIC Crédit Industriel et Commercial

Account holder: K.I.T. Group France

Account number: 00020032401

Bank Code: 30066

BIC / S.W.I.F.T. Code: CMCIFRPP

IBAN : FR76 3006 6109 3300 0200 4970 115

Reference: Please mention JFR2024, your name and participant number.

Please note that institutional order forms only cover registration fees and will only be accepted until September 15, 2024.

Once you have chosen the "institutional purchase order" as your method of payment, K.I.T. Group France Registration Department will send the invoice to the paying organization. **Please note that all transfer costs shall be prepaid by the sender**

The invoice will serve as a simplified training agreement. For specific please contact the registration department by e-mail: jfr-registration@kitgroup.org

Membership to the French Society of Radiology (Société Française de Radiologie)

Membership to the French Society of Radiology must be paid separately to the secretariat of the French Society of Radiology for the year 2024. For more information, please consult [.this website](#)

Letter of confirmation

A letter of confirmation/payment receipt will be sent by email once the Registration Department has received the fully completed registration form and the related payment.

Letter of invitation

In order to receive a letter of invitation, attendees must first register to the Congress and complete the request during the registration process.

The letter of invitation shall not financially obligate the Congress Organiser in any way, nor shall it guarantee that the attendee will receive a visa automatically. All expenses incurred in relation to the Congress shall be the sole responsibility of the attendee.

Visa requirements

It shall be the sole responsibility of attendees to take care of their visa requirements. Attendees who require an entry visa must allow sufficient time for the application procedure. Attendees should contact the nearest embassy or consulate to determine the appropriate timing of their visa applications.

The Congress Organiser will not directly contact embassies and consulates on behalf of visa applicants.

Certificate of Attendance

A certificate will be sent per e-mail after the Congress.

Badges

The badge must be worn for the entire duration of the Congress. Access to the Palais des Congrès will be refused without your badge. If a participant misplaces or forgets his/her badge, it is possible to print a new badge. The new badge replaces the old one, therefore the old one will become invalid. The badge is strictly personal and must be worn at all times and be visible inside the site and throughout the Congress.

Any deliberate concealment is forbidden.

It must not be transferred and no one may carry out formalities on behalf of another.

As a reminder, anyone wishing to attend Journées Francophones de Radiologie **must register** either :

- as a member, whose registration is included in the annual membership of the membership or as an exhibitor, if an exhibition area has been reserved by your company for the the JFR in question,
- or as a delegate if this person does not fall into either of the 2 preceding categories.

When communicating with exhibitors, it is important that the message conveyed to their guests is clear and unambiguous: when partners/exhibitors invite people to meet them at the congress, this in no way implies free access to the event or the awarding of an exhibitor badge. This rule applies in particular to doctors, in accordance with the new regulations concerning benefits granted to healthcare professionals ("anti-gift" dispositive), effective **October 1, 2020**.

An exhibitor badge is personal, nominative and linked to the company exhibiting at JFR 2024. It cannot be transferred to a third party. Without registration, access to the congress will be refused.

Registration name change

A handling fee of EUR 30 shall be charged for every name change to an existing Congress registration. A new registration form for the substitute attendee should not be submitted. Name changes will only be accepted by email indicating the new and old names, the new contact details (address and email), as well as proof of reduced registrations fees, if applicable. Name changes are accepted until **16 September 2024**.

Registration cancellation policy

Notification of cancellation shall be made in writing and sent to the Congress Secretariat by sending an email to: jfr-registration@kit-group.org The notification shall include all the relevant information regarding the bank account to which a possible refund may be remitted.

If the written notification of cancellation is received before **5 September 2024**, 100% of the aid registration fee will be refunded. After this date, no refund will be provided.

Refund requests will be processed after the Congress only. They shall be made in writing and sent to the Registration Department by email no later than 30 days after the Congress. No refund request will be processed after this date.

Credit will not be given for unattended events or early termination of attendance.

Modification of the Congress programme

The conference programme is published as an indication only and may be subject to modification.

Cancellation of the Congress Force Majeure

If the event cannot take place or has to be postponed due to events beyond the control of K.I.T. Group France and/or its client the SFR force majeure) or due to events that cannot be attributed to intent or gross negligence on the part of K.I.T. Group and/or its client the SFR, each or both of the aforementioned shall be released from their obligation to perform to this extent. Neither K.I.T. Group France nor its client the SFR can be held liable by participants for any damage, costs or losses incurred, such as transport costs, accommodation costs, financial losses, etc.

In case of postponement and/or cancellation of the event, K.I.T. Group France – on behalf of the SFR – reserves the right to either retain the entire registration fee and use it for a future JFR Congress or to refund the registration fee to the attendee on a pro rata basis after deduction of the costs already incurred for the organisation of JFR 2024 which could not be recovered from third parties.

Data Protection and Sharing of contact details

The collection, processing (including data storage, changes, transmission, blocking and deletion) and use of all personal data of the registration are carried out in compliance with the legal provisions on data protection.

K.I.T. Group France collects and stores personal data for the preparation and implementation of the Congress.

When you register, you are invited to fill in the online form and to indicate the following information: name, address, e-mail, telephone number and your reservation preferences. This information is essential for the proper execution of your registration or reservation (in particular for sending the reservation confirmation).

If you choose to pay by credit card, you will also be asked for credit card details (credit card type and number, security code, expiration date, name of cardholder).

All this information will be treated and stored confidentially and in compliance with the legal provisions on data protection.

In order to guarantee and protect the data you have transmitted to us, the information is transferred by means of a secure server which encrypts all your personal data as well as your credit card data. The encryption method used is the industry standard Transport Layer Security (TLS). Our TLS certificate has been issued by UTN - [usertrust.com](https://www.usertrust.com).

In addition, technical and personnel security procedures are in place to limit access to and use of personal data. Only authorized employees may access it in the course of their duties related to our services.

Our server and network are protected by firewalls and we have an alarm system in place to detect and manage intrusions and/or abuse of our server.

Your credit card details will be retained by K.I.T. Group France for three months after the date of the Congress.

In addition, the Congress organizers may periodically share personal contact details with third parties, who may contact participants regarding activities offered at the Congress or provide information that may be of interest to them. Therefore, data may be passed on to third parties unless the participant has expressed a contrary opinion. Your full contact details will only be passed on if:

- you give your explicit consent,
- a third party proves to the Congress organizers that you have violated the rights of that third party and thus requests the disclosure of your data,
- the Congress organizers are obliged to pass on your data, e.g. because of an official request or legal proceedings.

Participants can use their barcode badge as a business card that can be scanned by exhibitors or other partners, who would then have their contact information. In this case, the participant alone decides with whom he will share his data. Please also note that by agreeing to have your badge scanned at the exhibitors' booths or during the symposiums, you agree that the exhibiting/organizing company may contact you using the data provided at registration.

For any request concerning personal data, please contact us: france@kit-group.org.

Authorization to use the image of a person in terms of photographic, video or audio material for the documentation of the event or its media coverage

By accepting these terms and conditions, the event participant explicitly agrees to the creation of images, films and audio documents representing him/her in the context of the JFR 2024 and authorizes their use, sharing and publication for documentation and communication purposes, in particular on social networks (X, YouTube, Facebook, Instagram) and this without financial consideration.

Liability

The Congress organisers shall be held liable in the framework of a duty of care as a respectable business person according to statutory provisions. The liability of the conference organisers - for whatever legal reason - shall be limited to intent and gross negligence.

To the extent permitted by applicable law, K.I.T. Group, including all its management, representatives, fully or partially employed staff, and/or the Governing Board of the SFR shall not be liable for any direct, indirect or consequential damages of any kind, loss of profits and/or loss of data arising from and in connection with the access and use of the platform and the participation in the JFR. The liability of commissioned service providers shall remain unaffected by this.

The attendee shall take part in the JFR at his/her own risk. Oral agreements shall not be binding if these have not been confirmed in writing by the Congress organisers.

K.I.T. Group and its client the SFR do not warrant the adequacy, accuracy and/or completeness of any information conveyed during the JFR 2024 and published on the platform. The organisers do not guarantee uninterrupted and/or error-free access to the platform of the Congress. The organisers endeavour to fix such interruptions as fast as possible. In all other respects, the regulations from the connectivity or technical issues section apply.

Applicable Law

This contract shall be governed by, interpreted and enforced in accordance with French law. Any dispute concerning the interpretation or the execution of the present contract will be submitted, in the absence of amicable settlement, to the competent courts of the jurisdiction of the Commercial Court of Paris, France.

Severability clause

If there is a determination of these Terms and Conditions to be ineffective or impracticable, then the validity of the Terms and Conditions remaining are not impaired. The parties are obligated to cooperate in order to replace the ineffective or impracticable clause by an effective or feasible clause, which results in the ineffective or impracticable clause being closed.

Right of modification

K.I.T. Group may make changes and/or additions to these General Terms and Conditions at any time. The attendees will be informed of such revisions from time to time. If the changes and/or amendments concern essential parts of the contract and if the rights of the attendees are substantially changed as a result, each attendee with an existing and paid registration will be informed separately with the possibility of consent.

As of 29 March 2024

K.I.T. Group France

Association & Conference Management

2-4 rue Joseph Sansboeuf

75008 Paris

France