

GENERAL TERMS AND CONDITIONS

Definitions

K.I.T Group Switzerland SA is the officially assigned housing agency of the ISF World Seed Congress 2025 (WSC 2025) to be held from 19-21 May 2025 in Istanbul / Turkey. The housing provider leads the hotel accommodation and is hereinafter referred to as K.I.T. Group. The ISF is a non-profit, scientific organisation.

Terms and Conditions for Hotel Bookings Reservation

Hotel accommodation is subject to availability and will be allocated on a first come, first served basis.

All rates listed are gross rates per room and night in EURO (€) and include breakfast and applicable city tax.

Telephone reservations will not be accepted. All reservations must be made using the official booking form and submitted with full credit card details, without which the booking cannot be processed.

Should the selected hotels be sold out, K.I.T. Group reserves the right to book a hotel in a similar category and price range. Should you plan to arrive at your hotel after 18.00 please inform K.I.T. Group accordingly.

Please contact K.I.T. Group at isfwsc-hotel@kit-group.org for bookings of 10 rooms or more, as they will be handled separately.

Payment

Delegates have the possibility to decide on the type of payment (bank transfer or credit card payment) until **1 March 2025**.

If **payment by bank transfer** is chosen, a payment order will be sent out by e-mail to the requesting delegate. A bank transfer for the entire due accommodation amount (free of any bank fees) can be made by this date.

When using a **credit card**, K.I.T. Group will charge the full balance due for the entire stay at the time of room reservation.

A 3.5% handling fee will be automatically added to the accommodation amount due. This handling fee will not show on the accommodation invoice. A payment receipt will be sent to each delegate upon request.

Should K.I.T. Group not receive payment on time or not be able to debit the provided credit card, the hotel reservation will be cancelled in line with the cancellation conditions.

Confirmation and Invoice

Confirmation of the hotel booking will be sent out upon receipt of the housing request and full credit card details or payment of the full accommodation value by bank transfer. The accommodation invoice will be sent out automatically to each delegate after the event.

Changes and Cancellations

All changes and cancellations must be sent in writing (fax, letter or email) to K.I.T. Group. Please note that hotels will not accept any changes or cancellations directly.

- For cancellations received **before 1 March 2025**, a handling fee of **35,00 EUR** will be retained by K.I.T. Group.
- For cancellations received **after 1 March 2025**, **no refunds will be possible**. After this date, the full value of the reservation indicated on the hotel reservation form will be charged.

For a reduction in the length of stay or in case of a no-show, no refunds will be made. The entire number of nights booked on the hotel booking form and confirmed by K.I.T. Group will be charged.

No-shows will be released at 09.00 the following day, and the accommodation will not be refunded.

Force Majeure

If the conference cannot take place or is postponed due to events beyond the control of K.I.T. Group (force majeure), or if the accommodation service cannot be provided due to events not attributable to intent or gross negligence on the part of the conference organisers, K.I.T. Group cannot be held liable by the participants for any damages, costs or losses incurred, such as transport costs, accommodation costs, financial losses, etc.

Refund Policy

Payments already made with K.I.T. Group for this event can only be refunded under the mandatory condition that K.I.T. Group has received the full refund of all advance payments, deposits and/or other payments previously made in execution of this contract back from the hotel. Refunds will only be made after the final invoice has been issued.

Regulations of Hotel Partners

Guests are obliged to follow the hygiene regulations of the hotel partner. In compliance with the applicable hygiene regulations, we reserve the right to pass on your contact details to your booked hotel.

Data protection and disclosure of personal data

Your personal data is processed during the booking process and the overnight stay. All personal data is processed in accordance with the applicable national data protection regulations and the EU General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679).

Personal data will not be passed on to third parties unless there is a legal basis under data protection law that contains at least one of the following conditions: (a) express consent, (b) fulfilment or conclusion of a contract, (c) fulfilment of a legal obligation, (d) protection of the vital interests of the data subject or another natural person, (e) public interest or exercise of official authority, (f) legitimate interest of the data controller and balancing of interests.

In the context of booking and enjoying your stay at the hotel, personal data may be processed by companies based in third countries without an adequacy decision by the EU Commission. The guest consents to this data processing insofar as it is necessary for their stay and for the full use of the accommodation service, whereby they acknowledge that the assertion of data protection rights and complaints may be restricted or made more difficult.

Further details on data processing, on the rights of data subjects to information, objection, revocation of consent, blocking and deletion of personal data, and on how to obtain information about personal data and how to contact the data protection officer, can be found in the data protection provisions security@kit-group.org.

Liability

K.I.T. Group shall be held liable in the framework of a duty of care as a respectable businessman according to statutory provisions. The liability of the conference organizer - for whatever legal reason - shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by this. The attendee shall take part in the conference at his/her own risk. Oral agreements shall not be binding if these have not been confirmed in writing by the conference organizer.

Fulfilment and Jurisdiction

These terms and conditions apply to all accommodation bookings made through K.I.T. Group and are subject to Swiss law. The place of jurisdiction is Geneva, Switzerland, as far as permissible under applicable law.

Severability Clause

These terms and conditions are always adapted to legal requirements. Notwithstanding the rebooking right of K.I.T. Group mentioned in the first section, if changes and/or additions that affect essential parts of the accommodation contract and significantly change the rights of the guests, all guests will be informed separately and given the opportunity to consent.

As of November 2024

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