



## GENERAL TERMS AND CONDITIONS

### Definition

K.I.T. Group France Association & Conference Management is the PCO – Professional Congress Organiser (hereinafter named K.I.T. Group France) of the RISC-V Summit Europe 2025 to be held in Paris, 12 to 15 May 2025. RISC-V International (hereinafter named the organizer) has assigned K.I.T Group France as responsible for the registration and housing management of the RISC-V Summit Europe 2025.

### General Terms and Conditions for Registration

These general terms and conditions are valid for each attendee registered for the RISC-V Summit Europe 2025. Any participant and/or student may be considered as an attendee – excluding groups:

- Industry
- Academia
- PHD students
- PostDocs
- Students
- Low income
- Middle and low income

### Registration

The registration deadlines are as follows:

- Early Bird fee: until March 23rd, 2025
- Regular fee: until April 27th, 2025
- Late fee: until may15

The registration prices are as follows:

Registration rate	Early	Regular	Late
Industry & Academia	540 €	610 €	680 €
Phd students & PostDocs	460 €	550 €	580 €
MSc, LIC & MLIC	270 €	305 €	340 €



### **Category Registration**

The following categories will be available:

- Industry
- Academia
- PHD students
- PostDocs
- Students
- Low income
- Middle and low income

Only fully completed registration forms will be accepted. The registration fee is based on the date of receipt of the registration form and payment in full in accordance with the deadlines mentioned above. Should a deadline be missed, the next valid registration fee is applicable. Registration will only be confirmed upon receipt of payment in full.

### **Admission Policy and Registration Approval**

The organiser reserves the right to admit or refuse, at its sole discretion and without justification, individuals wishing to register. If a registration has already been paid and is subsequently refused, the organiser will reimburse the registration fee. Any other costs will not be covered by the organiser.

### **Onsite registration fee**

It will be possible to register onsite at the late rate.

To be eligible to register for the Congress, attendees must be at least 18 years old. Attendees may be asked to present an official identity card stating their age.

### **Group registration**

Registrations for more than 10 (ten) persons will be handled separately as a group booking. Please contact the Congress Secretariat at [registration.risc-v@kit-group.org](mailto:registration.risc-v@kit-group.org). The Congress Secretariat shall not be held responsible for the double booking of an individual attendee or group made by another company or organisation.

A payment order will be sent by email to the group manager once the Congress Secretariat has received the fully completed registration form. Payment for the group registration shall be transferred immediately upon receipt of the payment order. A final registration invoice shall be issued and sent to the group manager after the Congress.

The Congress Secretariat will provide the group manager with information on how to communicate the names of their group members. Individual data of each group member



such as first name, last name, individual email address, and postal address must be provided.

The deadline to submit the information of each group member is **April 28, 2025**. Until this date, name changes are free of charge.

There will be no refund for paid and unused badges/registrations.

#### **Methods of payment**

Payment is required at the time of registration. It is mandatory to be made in EUR only, using the following methods:

1. Credit card (Visa, Mastercard): Attendees should complete the relevant section of the registration form.
2. Bank transfer will be possible until **April 28, 2025**

#### **Letter of confirmation/payment receipt**

A letter of confirmation/payment receipt will be sent by email once the Congress Secretariat has received the fully completed registration form and the related payment.

#### **Letter of invitation**

In order to receive a letter of invitation, attendees must first register for the Congress and submit payment in full. Letters of invitation will not be sent after April 28th.

1. Individuals requiring an official letter of invitation can contact the Congress Secretariat by sending an email to [registration.risc-v@kit-group.org](mailto:registration.risc-v@kit-group.org)

The letter of invitation shall not financially obligate the Congress Organiser in any way, nor shall it guarantee that the attendee will automatically receive a visa. All expenses incurred in relation to the Congress shall be the sole responsibility of the attendee.

#### **Visa requirements**

The attendee is solely responsible for his/her own travel to and from the congress venue, including clarification of entry requirements. The attendee is responsible for clarifying and



complying with all visa regulations. K.I.T. Group can neither advise nor act as an intermediary in any form of travel and visa matters.

#### **Registration cancellation policy**

Notification of cancellation shall be made in writing and sent to the Congress Secretariat by sending an email to [registration.risc-v@kit-group.org](mailto:registration.risc-v@kit-group.org). The notification shall include all the relevant information regarding the bank account to which a possible refund may be remitted.

If the written notification of cancellation is received before **02<sup>nd</sup> April 2025** a handling fee of 50 EUR will be deducted from the refund sum.

If the written notification of cancellation is received **from 02<sup>nd</sup> April 2025 to 28<sup>th</sup> April 2025**, a handling fee of 50% of the total sum will be deducted from the refund sum.

No refunds will be made for cancellations received **after the 28<sup>th</sup> of April 2025**.

Refunds will be credited only to the person/entity who/which paid the original registration. Reimbursement to or for the benefit of third parties is excluded.

No name change will be allowed.

#### **Data Protection and Sharing of contact details**

The collection, processing (including data storage, changes, transmission, blocking and deletion) and use of all personal data of the registration are carried out in compliance with the legal provisions on data protection.

K.I.T. Group France collects and stores personal data for the preparation and implementation of the congress. When you register, you are invited to fill in the online form and to indicate the following information: name, address, e-mail, telephone number and your reservation preferences. This information is essential for the proper execution of your registration or reservation (in particular for sending the reservation confirmation).





If you choose to pay by credit card, you will also be asked for credit card details (credit card type and number, security code, expiration date, name of cardholder). All this information will be treated and stored confidentially and in compliance with the legal provisions on data protection.

In order to guarantee and protect the data you have transmitted to us, the information is transferred by means of a secure server which encrypts all your personal data as well as your credit card data. The encryption method used is the industry standard Transport Layer Security (TLS). Our TLS certificate has been issued by UTN -usertrust.com.

In addition, technical and personal security procedures are in place to limit access to and use of personal data. Only authorized employees may access it in the course of their duties related to our services.

Our server and network are protected by firewalls, and we have an alarm system in place to detect and manage intrusions and/or abuse of our server.

Your credit card details will be retained by K.I.T. Group France for three months after the date of the congress.

In addition, the congress organizers may periodically share personal contact details with third parties, who may contact participants regarding activities offered at the congress or provide information that may be of interest to them. Therefore, data may be passed on to third parties unless the participant has expressed a contrary opinion. Your full contact details will only be passed on if:

- You give your explicit consent,
- A third party proves to the congress organizers that you have violated the rights of that third party and thus requests the disclosure of your data,
- The congress organizers are obliged to pass on your data, e.g. because of an official request or legal proceedings.

For any request concerning personal data, please contact us: [france@kit-group.org](mailto:france@kit-group.org).

Authorization to use the image of a person in terms of photographic, video or audio material for the documentation of the event or its media coverage.

By accepting these terms and conditions, the event participant explicitly agrees to the creation of images, films and audio documents representing him/her in the context of the congress and authorizes their use, sharing and publication for documentation and communication purposes, in particular on social networks (Twitter, Facebook, Instagram...) and this without financial consideration.



### **Severability clause**

Should individual provisions of these General Terms and Conditions of Business be and/or become invalid and/or impracticable, the remaining provisions shall not be affected thereby. Rather, the parties undertake to replace the ineffective and/or impracticable provisions with legally valid

and/or practicable provisions that correspond to the ineffective and/or impracticable ones in economic terms. This also applies to any loopholes.

### **Right of modification**

K.I.T. Group may make changes and/or additions to these General Terms and Conditions at any time. The attendees will be informed of such revisions from time to time. If the changes and/or amendments concern essential parts of the contract and if the rights of the attendees are substantially changed as a result, each attendee with an existing and paid registration will be informed separately with the possibility of consent.

As of 06 February 2025,

K.I.T. Group France  
Association & Conference Management  
2-4 rue Joseph Sansboeuf  
75008 Paris, France